

**INSTITUTE OF SOCIAL WORK  
(TAASISI YA USTAWI WA JAMII)**



**ENTRY REQUIREMENTS INTO VARIOUS ACADEMIC PROGRAMMES  
FOR THE 2019/20 ACADEMIC YEAR**

**A. Basic Technician Certificate Programmes – (NTA Level 4) in: -**

- 1. Social Work**
- 2. Business Administration**
- 3. Labour Relations and Public Management**
- 4. Human Resource Management**
- 5. Community Work with Children and Youth**

**Minimum Entry Qualifications**

(i) The applicant must have at least four (4) passes at Certificate of Secondary Education Examination (CSEE) - excluding religious subjects

**OR**

(ii) The applicant who hold at least six (6) months certificate from any institution recognized by NACTE or NVA Level 3.

**B. Ordinary Diploma Programmes – (NTA Level 5&6) in: -**

- 1. Social Work**
- 2. Business Administration**
- 3. Labour Relations and Public Management**
- 4. Human Resource Management**

**Minimum Entry Qualifications**

**Direct Entry:**

(i) The applicant must have at least a minimum of one (1) principal pass and a subsidiary at Advanced Certificate of Secondary Education Examination (ACSEE) in appropriate

subjects that will amount to a minimum of 1.5 points (i.e. at least one E and S). In addition, the applicant must have four (4) credits from Certificate of Secondary Education Examination (CSEE) - excluding religious subjects

### Equivalent Entry:

(i) Basic Technician Certificate from an institution recognized by NACTE with a GPA of 2.0. In addition, the applicant must have Four (4) passes from Certificate of Secondary Education Examination (CSEE)- excluding religious subjects

**OR**

(ii) Certificate in Nursing/Midwifery and related courses, and Certificate in Education (Grade III A) with an average of C from institutions recognized by NACTE. In addition, the applicant must have at least four (4) passes from Certificate of Secondary Education Examination (CSEE)- excluding religious subjects

## C. Bachelor Degree Programmes – (NTA Level 7- 8) in: -

1. Social Work
2. Business Administration
3. Labour Relations and Public Management
4. Human Resource Management

### Minimum Entry Qualifications

No	Category of Applicants	Minimum Admission Entry Qualification
1	Completed A-level studies before 2014	Two principal passes with a total of <b>4.0</b> points from two subjects defining the admission into the respective programme (where A=5; B=4; C=3; D=2; E=1).
2	Completed A-level studies in 2014 and 2015	Two principal passes (Two Cs) with a total of 4.0 points from two subjects defining the admission into the respective programme (where A=5; B+=4; B=3; C=2; D=1). <b>Grade 'D' is not considered as a principal pass in this category.</b>
3	Completed A-level studies from 2016	Two principal passes with a total of <b>4.0</b> points from two subjects defining the admission into the respective programme (where A=5; B=4; C=3; D=2; E=1).
4	Recognition of prior learning qualification	<b>B+ Grade:</b> where A=75-100; B+ = 65-74; B=50-64; C= 40-49; D=35-39; F=0-38.
5	Equivalent applicants	At least four (4) O'-level passes (Ds and above) or NVA level III with less than four O'-level passes or equivalent foreign qualifications as established by either NECTA or VETA; AND i) At least a GPA of 3.0 for Ordinary diploma (NTA Level 6); OR ii) Average of C FOR Full Technician Certificate (FTC) (where A=5; B=4; C=3; D=2); OR iii) Average of 'B' Grade for diploma in Teacher Education; OR iv) Average of 'B' grade for Health related awards such as Clinical Medicine and others; OR v) A Distinction for unclassified diplomas and certificate. vi) Upper Second Class for classified non-NTA diplomas.

## **Postgraduate Diploma Programmes in: -**

- 1. Law, Mediation and Arbitration (*Evening Session*)**
- 2. Strategic Human Resource Management (*Evening Session*)**
- 3. Health System Management (*Evening Session*)**

### **Minimum Entry Qualifications**

- (i)** The applicant must have a Bachelor Degree or Advanced Diploma in relevant fields or its equivalent in Social Science with PASS grade.

## **Master Degree Programme (NTA Level 9) in: -**

- 1. Social Work**

### **Minimum Entry Qualifications**

#### **One-year Programme**

- (i)** Advanced Diploma / Bachelor degree in Social Work with 2.7 GPA or Postgraduate Diploma in Social Work. The applicants in this category will only be required to undertake the Advanced Modules that carry 120 credits.

#### **Two-year programme**

- (i)** Advanced Diploma / Bachelor Degree in Social Sciences preferably, Community Development, Sociology, Health Sciences, Psychology, Education, and any other related discipline with 2.7 GPA. In addition, Applicants in this category (Without Social Work background) will be required to undertake both Foundation and Advanced Modules that carry 260 credits.

### **MODE OF APPLICATION**

Applicants are required to apply through the Online Application System (OAS) link: <https://oas.isw.ac.tz/OAS/> or via the Institute's website [www.isw.ac.tz](http://www.isw.ac.tz), and pay a non-refundable fee of Tshs. 10,000/= for Tanzanians or Tsh. 30,000/ for non-Tanzanians.

For more information, please visit the Institute's website at "[www.isw.ac.tz](http://www.isw.ac.tz)" or **Call: 0677 111200 or 0735 509090.**

**Rector**  
**Institute of Social work**  
**P.O. Box 3375**  
**Dar es Salaam**  
**Tel: +255 22 2774443**  
**Fax: +255 22 2701375**  
**Email: info@isw.ac.tz**